



Musquodoboit Valley Rifle and Revolver Club ("MVRRC")

Range Safety Handbook - Version 3.3B

Effective: March, 2021

Approved by the Executive Committee & Directors of the MVRRC





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Qualification

This Range Safety Handbook is not intended to be exhaustive for range safety at the MVRRC range. National range laws also apply at the MVRRC. In addition, when a specific range is HOT, the commands and directions of the Line RO on that range also apply.



Aim of this Handbook

To standardize the safety rules in use at the Club and remove any ambiguity.
To help ensure a safe and enjoyable shooting experience for all members and guests.
To ensure that all members are aware of the safety rules, so that they may be enforced in a fair manner.
To ensure that the Club has no negative impact on neighbours.

Club Details

The contact details of the Executive and Directors are listed on the website.

Club Mailing address

P.O. Box 150, Middle Musquodoboit, Nova Scotia, B0N 1X0

Membership mailing address

MVRRC, P.O. Box 224, Eastern Passage, Nova Scotia, B3G 3M5

Club Civic Address

1000 Glenmore Road, Middle Musquodoboit, Nova Scotia

Website

www.mvrrc.com

Club email address (your email will be redirected to the appropriate person at the Club

info@mvrrc.com

Emergency contact

Call **911** in the event of an emergency while at the Club. Plus, call the Club President (phone number on the flip down sign at the front gate).

Requirements to Become a Member of the MVRRC

Prior to becoming a member of the MVRRC, the person must first:

1. Complete the Membership Application (available online).
2. Payment of the membership fee (fee structure is online).
3. Complete the Membership Acknowledgement (appears at end of this Handbook), whereby the new member:
 - a. Acknowledges having read and understood this Handbook.
 - b. agrees to abide by the rules set out in this Handbook.
 - c. agrees to abide by the directions of a RO, an officer or Director of the Club.
4. Complete the Assumption of Risk, Release, Waiver & Indemnity (appears at end of this Handbook).
5. If the member wishes to receive electronic messages of all forms, including email, complete the Electronic Messages Consent (appears at end of this Handbook).



6. Complete the Orientation Safety Briefing, offered monthly by the MVRRC.

After the person applying for membership has completed the above, the person will be issued a membership card and provided with the gate code to access the MVRRC property.

Definitions

“Backstop Berm” means - the berm on a range with the Protected Area.

“Berm” means – the Backstop Berm and the side berms on a range.

“Certified RO” means - someone who has completed either the MVRRC range safety officer course, the NFA approved range safety officer course or another approved course or qualification recognized by the Executive. When acting in the capacity of a Certified RO at the MVRRC, a Certified RO is required to display, at all times, the RO ID card issued by the MVRRC, by the NFA or by another organization recognized by the Executive. **If the person fails to display their RO ID card, the person is not be permitted to act in the capacity of a Certified RO (for example, the person is not be permitted to move the Firing line forward on Pistol Ranges 1, 3A and 4, unless the person is displaying their RO ID card). If a person fails to display their RO ID card and acts in the capacity of a Certified RO, the person is subject to disciplinary action.**

“Club Sanctioned Activity” means - any activity approved by the Executive, including, but not limited to a training course, a competition, a Club special event (for example, the annual “Lady’s Day Shoot”), an IPSC match, an IPSC practice session, a members’ practice session; a members’ special event, a member’s shooting activity, an organized shoot, an organized shooting activity by a non-member or another organization, or any other activity approved by the Executive.

“Encased” or **“Cased”** means - Unloaded, magazine removed, and the case catches or zips are closed.

“Firing Line” means – the permitted firing line, point or area on a range where firearms may be fired; there may be one or more permitted firing lines, points or areas on a range.

“Handgun” means – a revolver and pistol.

“Line RO” means – the person in-control of the Firing Line on a range; which may either be a Certified RO, or if no Certified RO is present on that range, then the designated member in-control of the Firing Line.



“Permitted Holsters” means - drop leg and hip holster; and must contain the Handgun securely.



Not Allowed - Button release holsters such as SERPA



TACTICALLINK

Not Allowed - Tactical slings

“Protected Area” means - the area of the Backstop Berm that all rounds must impact. It may be protected by sand, loam, or other non ricochet surface.



“Racked” means – Unloaded rifle, magazine out if possible and action held open and placed in a rack, action may be held open with a spent casing if necessary.

“Range Officer” or **“RO”** means – the “Line RO” and the “Certified RO”.

“Safety Baffle” means – either an earth or wooden obstruction between the firing point and the Backstop Berm.

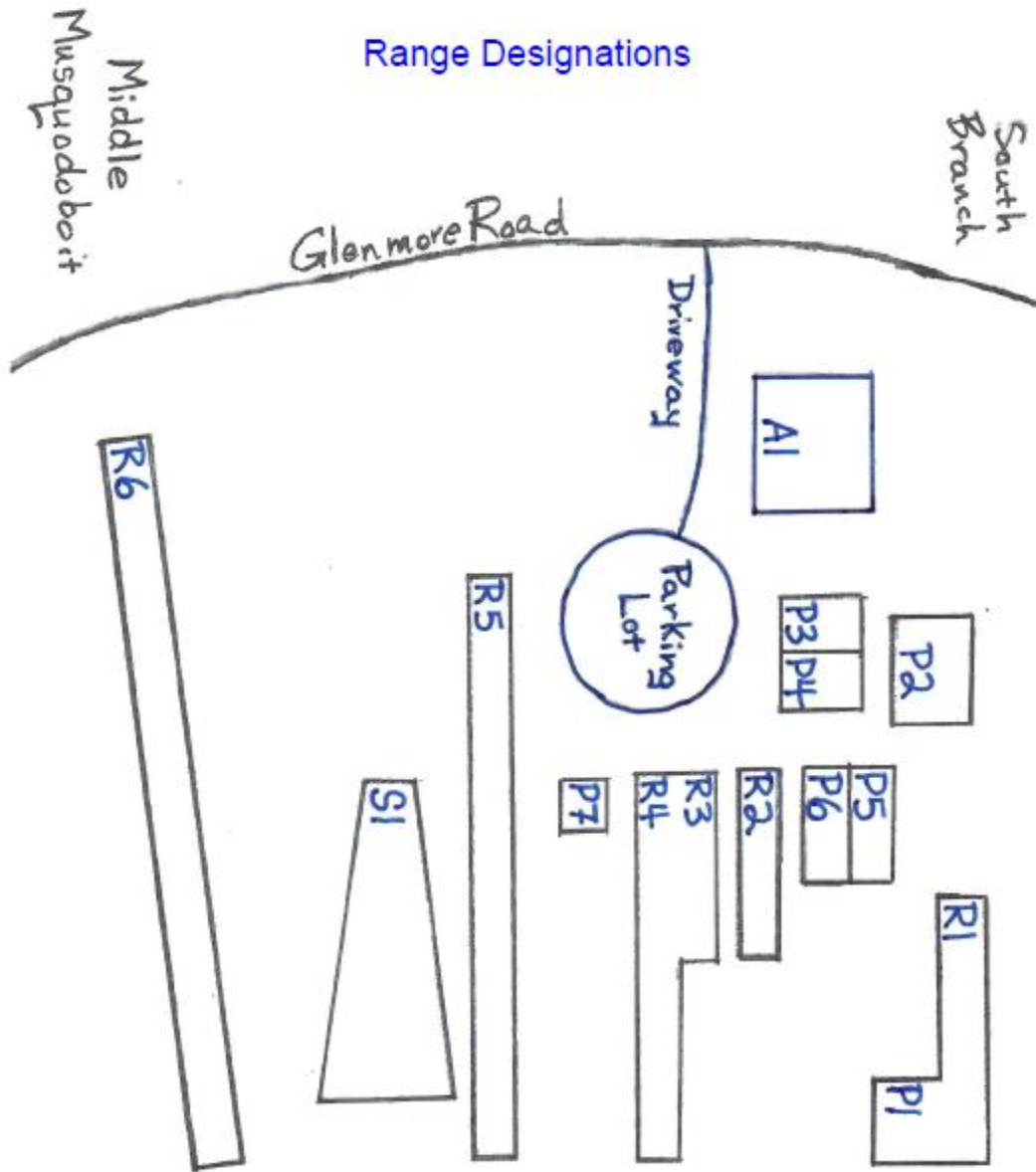
“Unloaded” means - Magazine removed unless it is a “fixed” magazine, and no cartridge in the chamber or the fixed magazine.

Courses

From time to time the Club will provide courses to the members, such as a holster course and a range safety officer course. The Club encourages members to participate and take these courses.



Club Range Map (not to scale):



Legend:

- | | |
|----------------|---------------|
| R1 - Rifle 1 | P1 - Pistol 1 |
| R2 - Rifle 2 | P2 - Pistol 2 |
| R3 - Rifle 3 | P3 - Pistol 3 |
| R4 - Rifle 4 | P4 - Pistol 4 |
| R5 - Rifle 5 | P5 - Pistol 5 |
| R6 - Rifle 6 | P6 - Pistol 6 |
| A1 - Archery 1 | P7 - Pistol 7 |
| S1 - Shotgun 1 | |

*Not
to
Scale*



Priority When Using Ranges

Rifle Range 1 may only be shot from one Firing Line at any time (first come, first served).

Rifle Range 1 and Pistol 1 cannot be used at the same time (first come, first served).

Rifle 2 (**closed at present**).

Rifle 5 may only be shot from one Firing Line at any time (first come, first served).

Rifle 5 and Shotgun 1 cannot be used at the same time (first come, first served).

Rifle 6 (**closed at present**) and Shotgun 1 cannot be used at the same time (first come, first served).

Pistol 2 (**closed at present**).

Club event, Club Sanctioned Activity or Club approved rental takes precedent over the use of the ranges (these will normally be posted in advance on the Club's calendar).

General Club Safety Rules

1. Shooting safety is every member's concern.
2. Before any firearms are uncased or handled:
 - a. main Club flag up and the range open sign displayed.
 - b. gate left open.
 - c. member and guest properly signed-in.
 - d. flags up on the intended range to be used.
 - e. if restricted firearms, must be taken from a vehicle Unloaded, with a trigger lock and in a locked carrying case; then transported to the intended range.
 - f. if non-Restricted firearms, must be taken from a vehicle Unloaded and either in a case or blanket with a trigger lock fitted; a case is recommended for member's "peace of mind".
 - g. the firearms may only be uncased or handled on the intended range, in accordance with the range rules that apply to that range.
3. Firearms are NOT to be uncased, Cased or handled in the parking lot or at any other location on the Club property, other than the range where they are being used.
4. When handling firearms keep muzzle in a safe direction, a safe direction is downrange or up.
5. Members must have their Club membership card and all requisite certificates and licenses for the firearms they bring onto the Club property.
6. A Certified RO, any officer or Director of the Club or any member has the right to ask to see a member's membership card; failure to carry a current membership card is an offence and the member may be asked to leave the Club property. It may also result in disciplinary action.
7. Only members who hold the appropriate certificates and licenses may bring prohibited firearms and devices onto the Club property; guests are not permitted to bring prohibited firearms and devices onto the Club property; all MVRRC safety rules must be complied with.
8. Before any activity or equipment that varies from that allowed in this Handbook is carried out or used, permission MUST be granted by the Executive.
9. Any offence, which in the opinion of an officer or Director of the Club or a Certified RO is a serious safety breach may result in the individual being asked to leave the Club property and will result in a disciplinary action.
10. Unloaded fire arms may be transported between ranges as follows:
 - a. they may be carried muzzle up with the action open.
 - b. break action shotguns must be open or "broken".
 - c. they may be in a permitted holster.
 - d. they may be Encased.



11. Firearms are allowed in the clubhouse only in the following conditions:
 - a. they are Unloaded and Encased.
 - b. they are Unloaded in a Permitted Holster.
 - c. for a Club training course.
12. No one may be down range while firearms are being handled. All firearms must be Unloaded, holstered, Racked or Cased before anyone goes down range.
13. If there is more than one person on the Firing Line then one person, who is a member, must be designated and act as the Line RO. The designated Line RO is responsible to oversee and control (a) safety and (b) the shooting activities at that Firing Line. If only 1 shooter is on the Firing Line, that person is the Line RO; if there are more than 2 shooters on the Firing Line, the Line RO cannot shoot while the others are shooting.
14. This Line RO does not need to be a Certified RO unless steel plate targets are being used.
15. The RO's instructions must be followed immediately.
16. All of the instructions of the RO regarding safe shooting must be complied with.

Holsters

1. If the member plans to draw a loaded firearm from a holster, the member must have a current holster qualification card and must carry the card while on the Club property. Failure to carry the card is an offence and the member may be asked to leave the Club property. It may also result in disciplinary action.
2. If there is any doubt that any device used to hold or transport a firearm is not permitted, check with the Certified RO or the President before using the device.
3. Any member or guest may use an approved holster to transport an Unloaded firearm but only a holster qualified person may draw a loaded firearm from a holster when shooting.
4. Handguns in drop leg holsters are not allowed in the clubhouse.
5. Only people who have completed an approved holster course may draw a loaded Handgun from a holster.
6. Approved holster courses are:

NFA Holster qualification	IPSC Black badge	Security Company carry permit
Police training (current)	Sherriff	DNR Fishery Police
Other current Federal/Provincial carry permit		
7. The holsters listed below are not allowed:

Cross draw	Ankle holsters	SERPA
Shoulder Holsters	Holsters worn at the small of the back	
IWB Holsters	Conceal style Holsters (unless approved by Executive)	
8. Only ON DUTY Police Officers may have loaded Handguns in holsters as they move around the Club property during the course of their official duties.

Documentation and Transporting

All members must show their membership card when requested, clearly displaying their name, expiration date and membership number.

All members must have all legal documentation on their person while using the Club property these documents include:



Non-Restricted

PAL card

Membership card

Restricted/Prohibited

Membership card

RPAL card

Registration document

ATT

All applicable certification for devices e.g. Prohibited license and qualifications e.g. holster qualification.

Holster Qualification

If the member or guest plan to draw a loaded firearm from an approved holster, the member or guest must have their Holster qualification with them.

Certified RO Qualification

If the member plans to act as a Certified RO, the member must have and display at all times their RO ID card issued by the MVRRC, the NFA or by another organization recognized by the Executive.

General Member Duties

1. It is the member's responsibility to keep up to date with the current safety rules and any revisions to this Handbook, either by email, on the MVRRC website, or the signs posted in the clubhouse or on the ranges.
2. It is the member's responsibility to ensure that both the Club and range flags are up and the open sign at the gate is displayed.
3. It is the member's responsibility that the gate remains open while a member is on the Club property.
4. It is the last member to leave responsibility to store flags, make the gate sign "closed" and lock the gate when all members have left the Club property.
5. All members must sign themselves and guests in. There is a guest insurance fee required for each guest. The fee box is posted in the clubhouse.
6. It is the member's responsibility to ensure others are being safe while on the Club property and while shooting. If the member sees a safety issue by someone, the member must report it to the Certified RO or if no Certified RO is present at the Club, then report it within 24 hours to a member of the Executive or the Club email address on the website. The member is asked to provide as many details as possible. It is not the member's responsibility to intervene or speak with the person, just to report it.
7. It is the member's responsibility to renew their membership. There is no renewal notice sent by the Club. If a member's membership lapses, the individual will have to rejoin and re-take the Orientation Safety Briefing for new members.

Targets - General

1. Targets must never be placed on Safety Baffles or in front of Safety Baffles.



2. All targets should be made from biodegradable materials (cardboard or paper, etc.) and must be fixed to a proper target frame. Any other types of target may only be used with the Executive's prior permission.
3. Target placement during organized matches will be approved by the Executive if it varies from the requirements listed in this Handbook.
4. All targets should be placed so that rounds fired at the targets will impact the Protected Area of the Backstop Berm.
5. Rifle targets must be within 5 meters of the Protected Area of the Backstop Berm.
6. Handgun (includes .22 rimfire, black powder and air rifle) targets must be within 1 meter of the Protected Area of the Backstop Berm.
7. Plastic bottles may be used, but the member MUST remove all plastic waste.
8. Targets showing images of people are not allowed.
9. Reactive targets may be used including those showing zombies and caricatures.
10. Self-sealing (self-healing) targets are allowed.
11. Binary explosive targets are banned.
12. Firebird reactive targets are banned.
13. Rolling style targets that roll on the ground are banned.

Aerial Targets and Clays

1. Mechanical clay launchers (spring loaded) may only be used on Shotgun Range 1; and only from the shooting platform, with all clays directed downrange of the platform.
2. Hand clay throwers or launchers and hand thrown targets are not allowed on Club property.
3. Clay shooting at other locations on the Club property may occur only during a Club Sanctioned Activity.
4. Clay targets may be placed in the Protected Area of the Backstop Berm; but must be no higher than 4 feet from the ground.

Steel Targets

Are allowed as follows:

1. During a Club Sanctioned Activity.
2. Distance between shooter and steel targets must be a minimum of 10 meters.
3. Swing style .22 rimfire factory made targets allowed on approved ranges only and must be used with rimfire firearms. The target must be within 1 meter of the Protected Area on the Backstop Berm and all fired rounds must impact the Protected Area.
4. Permanently fixed Club steel targets when fitted on Rifle and Pistol Ranges.
5. Club steel plate targets on approved Pistol Ranges, only when a Certified RO is present.
6. Club steel plate targets on approved Rifle Ranges, only during a Club Sanctioned Activity.
7. Club steel only, no members may bring their own steel, unless approved by the Executive and a Certified RO is present.

Round Safety and Ricochet Hazards

1. All rounds fired must impact the Protected Area of a Backstop Berm.
2. Members must place all targets such that fired rounds impact the Protected Area of the Backstop Berm.



3. Do not shoot any steel targets that have fallen over.
4. Clay launchers may only be used on Shotgun Range 1.

Personal Safety Equipment

It is the member's responsibility to:

1. Wear ear and eye protection at all times when shooting is taking place.
2. Members are required to ensure that guests also wear proper ear and eye protection at all times when shooting is taking place.
3. Members and guests may use any Club safety equipment that is available in the clubhouse.
4. If there is no eye and ear protection available, shooting may not proceed.

Guests

1. Members are legally and financially responsible for their guests.
2. Guests are responsible to have all firearm documentation needed for any firearm they bring to the Club and to shoot at the Club; and, to show such documentation when requested by a member, a RO, a Director or an officer of the Executive.
3. No individual may be a shooting guest more than 3 times in a calendar year. If they wish to return to the Club and shoot during such year, they must first become a member.
4. If the guest is just a spectator (not shooting) while at the Club, there is no limit on the times they may attend as a spectator.
5. Before the guest is permitted to shoot, the guest must demonstrate to the Line RO a proficiency in the safe handling of firearms and an agreement to submit to this Handbook. Failure to do either will result in the guest not being permitted to shoot while on the MVRRC property.
6. The member must supervise and be responsible for the conduct of his/her guest(s) at all times.
7. The member must be on the same range as their guest(s).
8. If a guest is a new shooter, an inexperienced shooter, a minor or does not have a valid Firearms License for the firearm they will be shooting, the member is not allowed to shoot while such guest is in possession of a firearm; and, such guest must remain under the direct and immediate supervision of the member at all times while in possession of a firearm.
9. The member must ensure that guests are aware of and adhere to the range safety rules and that the guests follow the directions of the RO.
10. The guest must be signed-in, before the guest shoots.
11. There is a fee for guests and the fee must be deposited in the guest box, before the guest shoots.
12. If the guest commits a safety incident, the guest may be asked to leave the Club property. The member is subject to and agrees to "step into the shoes" of the guest for any disciplinary action taken by the Executive.

Range Officer Duties

1. All Certified RO's when acting in the capacity of a Certified RO at the MVRRC are required to display, at all times, their RO ID card. **If the person fails to display their RO ID card, the person is not be permitted to act in the capacity of a Certified RO (for example, the person is not be permitted to move the Firing line forward on Pistol Ranges 1, 3A and 4, unless the person is displaying their RO ID card). If a person fails to display their RO ID card and acts in the capacity of a Certified RO, the person is subject to disciplinary action.**



2. ROs' main duty is safety; the RO has the final say.
3. Second duty is etiquette.
4. If there is one shooter on a Firing Line, that shooter is the Line RO. If there are 2 or more shooters on a Firing Line one must be designated as the Line RO. If there are 3 or more shooters then the Line RO cannot shoot at the same time as the others (the Line RO may shoot after the others finish shooting and have Unloaded and holstered, Racked or Cased their firearms).
5. An example of Firing Line commands is listed on the Club notice board (range hot; safety equipment on; load and make ready; on your own time, fire; unload and show clear; holster, Rack or Case your firearm; clear to move forward).
6. The procedure is most important not the exact wording.
7. To ensure that all shooters are on the same page.
8. Etiquette is to show consideration for other users, some examples are:
 - a. Do not put someone doing 22 precision firing next to someone doing .45 speed shoots.
 - b. Sighting-in is a slow process and others should not be restricted in their disciplines.
 - c. Help to shelter new or younger shooters from the extremes of large calibers.
9. If you think the RO is wrong, Unload, holster, Rack or Case your firearm and discuss. If you are not satisfied, subsequently get clarification from the Executive.
10. Failure to obey the RO instructions may result in disciplinary action.

Monthly Events & Club Sanctioned Activity

Monthly Events

1. IPSC practice will normally be on the 1st Sunday of each month, and will have priority on Pistol Ranges 1, 3, 3A and 4.
2. Clay shoots will normally be on the 2nd Sunday of each month, and will have priority over Rifle Ranges 1 and 5.
3. Club Orientation Safety Briefings will normally be on the 3rd weekend of each month, and will have priority on two Pistol Ranges.

Members shall check the Club website for changes to the dates above; and, co-operate when asked for consideration during any of the above activities.

Club Sanctioned Activity

For purposes of approval by the Executive of a Club Sanctioned Activity, the Executive may request from the organizer of the activity the following:

1. A full description of the various stages in the course of fire including firearms used, rounds fired, target placement and distance to engagement.
2. A range diagram showing location of targets.
3. The proposed number of RO's to be used, including Certified RO's.
4. Agreement that all shooting activities will not contravene this Handbook, the MVRRC's range safety rules and the "shooting range approvals" and range certificates issued by the Chief Firearm's Office for the MVRRC's ranges.
5. If a non-member or another organization is organizing and running the activity, the following may also be requested:
 - a. proof of insurance, including a letter from their insurance company indicating that their organization can provide a minimum of \$2 million in general liability insurance per person per occurrence and that the MVRRC, its officers and Directors and, all its property and facilities are covered in the event of an accident.



- b. an agreement that a Certified RO will be posted on site during the activity to ensure all shooting activities do not contravene this Handbook, the MVRRC's range safety rules and the "shooting range approvals" and range certificates of the Chief Firearm's Office for the MVRRC's ranges (the non-member or other organization shall pay for the Certified RO).

Members shall co-operate when asked for consideration during any approved Club Sanctioned Activity.

Caliber Restrictions

If you are unsure if you may fire a particular caliber ask the Executive or a Certified RO before you use it:

1. Most powerful rifle caliber allowed is the equivalent of 338 Lapua magnum.
2. Larger lower velocity calibers (e.g. 4570, 444 magnums are allowed).
3. .50 caliber Barrett not allowed.
4. Handgun calibers like SW .50 are allowed as is .50 AE.
5. Centre fire pistols in carbine mounts and pistol carbines may not be used on Pistol Ranges.
6. Tracer ammunition is NOT allowed.
7. Armor piercing ammunition is NOT allowed.
8. Incendiary and explosive ammunition is NOT allowed.



Firearms Permitted on Individual Ranges

RANGES														
	P1	P2	P3	P4	P5	P6	P7	R1	R2	R3	R4	R5	R6	SG
FIREARM														
Handgun	Yes	Yes	Yes	Yes	Yes	Yes	Yes	(Z)	(Z)	(Z)	(Z)	(Z)	No	No
Pistol Carbine	No	No	No	No	No	No	No	Yes	Yes	Yes	Yes	Yes	No	No
Rimfire Rifle*	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	No
Shotgun – Birdshot*	Yes	Yes	No	No	Yes	Yes	Yes	(Z)	(Z)	(Z)	(Z)	(Z)	No	Yes
Shotgun – Buckshot*	Yes	No	No	No	Yes	Yes	No	(Z)	(Z)	(Z)	(Z)	(Z)	No	No
Shotgun - Slug	Yes	No	No	No	Yes	Yes	No	(Z)	(Z)	(Z)	(Z)	(Z)	No	No
CF Rifle	No	No	No	No	No	No	No	Yes	Yes	Yes	Yes	Yes	Yes	No
Black Powder	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	No

NOTES:

1. "P1" - Pistol Range 1 (25 yds)
2. "P2" - Pistol Range 2 (25 yds) - **CURRENTLY CLOSED**
3. "P3" - Pistol Range 3 (15 yds)
4. "P4" - Pistol Range 4 (20 yds)
5. "P5" - Pistol Range 5 (25 yds)
6. "P6" - Pistol Range 6 (20 yds)
7. "P7" - Pistol Range 7 (20 yds)
8. "R1" - Rifle Range 1 (100/50 yds)
9. "R2" - Rifle Range 2 (50 yds) - **CURRENTLY CLOSED**
10. "R3" - Rifle Range 3 (100 yds)
11. "R4" - Rifle Range 4 (200/100 yds)
12. "R5" - Rifle Range 5 (300/200 yds)
13. "R6" - Rifle Range 6 (400 yds) - **CURRENTLY CLOSED**
14. "Rimfire Rifle" - includes Air Rifles
15. "Birdshot" - # 7 ½ or smaller
16. "Buckshot" - # 4 or larger
17. "(Z)" – **ONLY PERMITTED** during a "Club Sanctioned Activity" (see definition of a "Club Sanctioned Activity"; plus, see the rules that apply to a "Club Sanctioned Activity")



Social Media

While on the Club property, a member shall respect the privacy of other members and NOT take pictures or videos of other members at the Club, without their prior consent and approval.

The member shall NOT post on social media any picture or video of other members taken on the Club property, without the other members' prior consent and approval.

Members are responsible for any pictures or videos taken on Club property and posted on social media. If a breach of these rules, a breach of this Handbook or a safety incident, is depicted in the picture or video posted by the member, the member is subject to disciplinary action.

Disciplinary Guidelines

The Club disciplinary guidelines are as follows:

1. Any conduct unbecoming or breach of this Handbook will be investigated and acted upon by the Executive.
2. Any breach of Club safety rules will be investigated and acted upon by the Executive.
3. If a member is advised they are not acting in the best interest of the Club, breaching this Handbook or breaching the Club safety rules, they should stop immediately. Failure to so, will be subject to disciplinary action by the Executive.
4. Any alleged conduct unbecoming, breach of this Handbook or breach of Club safety rules should be reported by a member to the Executive or the Club email address on the website, with as many details as possible.
5. The action taken by the Executive will depend on the severity of the conduct unbecoming, breach and any previous history of conduct unbecoming and breaches by that member.

Disciplinary Actions Available to the Executive

The disciplinary action taken by the Executive will normally consist of either, but not limited to:

1. A verbal or written warning for minor breaches of this Handbook or the Club safety rules.
2. Suspension from the Club, for more serious breaches or repeated minor breaches of this Handbook or the Club safety rules.
3. Barred for life from Club membership for serious breaches of this Handbook or the Club safety rules.
4. If the breach is considered serious, the member concerned may be reported to other firearm's clubs.
5. If the breach is considered serious, the member concerned may be reported to the government authorities as a person unfit to have a PAL or RPAL.

Safety Incidents

Safety incidents include, but are not limited to the following:

1. Failure to follow this Handbook.
2. Failure to follow federal requirements, such as not properly signing-in (as required by the *Firearms Act* and regulations). Failure to properly sign-in, includes not providing the member's or guest's full name (first name and last name), membership number, signature of member, all firearms brought to the Club by the member and the guest (even if not used while at the Club).



3. Failure to improperly open and close the Club.
4. Failure to properly display flags or signs.
5. Muzzle sweeping.
6. Failure to follow the instructions of an RO.
7. Failure to designate a Line RO to control the Firing Line.
8. Accidental discharge or negligent discharge.
9. Failure to carry the member's Club membership card, or show the Club membership card when requested by another member, by a RO, by a Director or by an officer of the Executive.
10. Failure to carry all necessary firearm documentation needed to shoot at the Club, or show such documentation when requested by a RO, by a Director or by an officer of the Executive.
11. Failure to properly sign-in (full name (first name and last name), membership number, signature, full name of all their guest(s), all firearms brought to the Club (even if not used while at the Club))
12. Failure to display flags or signs.
13. Failure to not close and lock the gate when leaving, when the member is the last member leaving the Club property.
14. Failure to leave the gate open, while any member is on the Club property.
15. Inappropriate handling of firearms, anywhere on the Club property.
16. Handling firearms while members are forward of the Firing Line.
17. Taking uncased firearms into the clubhouse except as approved.
18. Handling firearms in the parking lot.
19. Failing to correctly position targets as per range requirements.
20. Failing to ensure all rounds impact the Protected Area of the Backstop Berm.
21. Shooting aerial targets in unapproved locations.
22. Causing ricochets by using inappropriate targets.
23. Placing targets outside the Protected Area on the Backstop Berm or placing targets at the top of the Backstop Berm.
24. Placing targets in front of or on top of the Safety Baffles.
25. Cross shooting (shooting across shooting lanes or across shooting ranges).
26. Using steel in a manner not approved in this Handbook.
27. Using improper targets.
28. Shooting the calibers that are not allowed on ranges (e.g. center fire Rifle on Pistol Ranges).
29. Using a holster for live fire without the appropriate qualification.
30. Bringing equipment or firearms on the Club property without the proper certifications and licenses (e.g. using prohibited equipment or firearms without a prohibited license).
31. Firearms in an unsafe condition.
32. Moving firearms between ranges while loaded.
33. Consumption or use of alcohol or drugs BEFORE arriving at the Club or WHILE on the Club property.
34. Conduct unbecoming, as determined by the Executive.
35. Causing damage to the Club property.
36. Shooting banned targets.
37. Shooting rolling style targets.
38. Walking up or over Berms



Distances from the Backstop Berm on Rifle Ranges

Handguns may only be used on approved Rifle Ranges during a Club Sanctioned Activity and at distances of 20 meters or less from the Backstop Berm.

Shotguns may only be used on approved Rifle Ranges during a Club Sanctioned Activity and at distances of 25 meters or less from the Backstop Berm (no aerial targets).

Rifles may only be used on Rifle Ranges at a distance of 25 meters or greater from the Backstop Berm.

Club Sanctioned Activity - Using Handguns and/or Shotguns on Rifle Ranges

Handguns and shotguns (no aerial targets) are permitted on Rifle Range 1, Rifle Range 2, Rifle Range 3 and Rifle Range 4 during a Club Sanctioned Activity. During the Activity this Handbook applies, along with the following specific rules:

1. Handguns being used:
 - a. when Handguns are in use no other Firing Line on the Rifle Range may be used.
 - b. the Firing Line for Handguns is moved forward on the range to at least 20 meters from the Backstop Berm (all fired rounds must impact the Protected Area of the Backstop Berm).
 - c. all flags must be up, at all Firing Lines on the range.
 - d. an additional temporary flag must be up; placed in the middle of the range, 30 meters from the Backstop Berm (to signify shooters are forward on the range).
 - e. a Certified RO designated by the Executive must run the Firing Line.
 - f. shooting only from a standing position (no shooting from a prone, kneeling or sitting position).
 - g. drawing from a holster is permitted, provided the shooter is "holster qualified" (see Handbook for definition).
 - h. when there is only one shooter on the Firing Line, that shooter may shoot and move in a lateral direction and/or move forward (all fired rounds must impact the Protected Area of the Backstop Berm).
 - i. targets must be placed 1 meter or less from the Protected Area of the Backstop Berm (all fired rounds must impact the Protected Area of the Backstop Berm).
 - j. Rifle Range 1 and Shotgun Range 1 cannot be used at the same time, so all flags must be up on each range; first come, first served.
 - k. Rifle Range 4 and Pistol Range 4 cannot be used at the same time, so all flags must be up on each range; first come, first served.
2. Shotguns being used:
 - a. no clay throwers or aerial targets.
 - b. when shotguns are in use no other Firing Line on the Rifle Range may be used.
 - c. the Firing Line for shotguns is moved forward on the range to at least 25 meters from the Backstop Berm (all fired rounds must impact the Protected Area of the Backstop Berm).
 - d. all flags must be up, at all Firing Lines on the range.
 - e. an additional temporary flag must be up; placed in the middle of the range, 30 meters from the Backstop Berm (to signify shooters are forward on the range).
 - f. a Certified RO designated by the Executive must run the Firing Line.



- g. shooting only from a standing position (no shooting from a prone, kneeling or sitting position).
- h. when there is only one shooter on the Firing Line, that shooter may shoot and move in a lateral direction and/or move forward (all fired rounds must impact the Protected Area of the Backstop Berm).
- i. targets must be placed 1 meter or less from the Protected Area of the Backstop Berm (all fired rounds must impact the Protected Area of the Backstop Berm).
- j. Rifle Range 1 and Shotgun Range 1 cannot be used at the same time, so all flags must be up on each range; first come, first served.
- k. Rifle Range 4 and Pistol Range 4 cannot be used at the same time, so all flags must be up on each range; first come, first served.

General Range Rules

The following range safety rules apply to all ranges and are posted on all ranges:

1. The rules in the Handbook apply to this Range. Please refer to them before using this Range.
2. Eye and Ear protection must be worn.
3. Firearms must be Unloaded, Racked, holstered or Cased if not in use.
4. No one may go down range unless all firearms are Unloaded, Racked, holstered or Cased.
5. When handling firearms keep muzzle in a safe direction, a safe direction is downrange or up.
6. Firearms may only be inspected, examined or repaired at the Firing Line; with the muzzle in a safe direction; all flags must be up; and no one may be down range while firearms are being handled.
7. If there is more than one person on the Firing Line then one person, who is a member, must be designated and act as the Line RO. If there are more than 2 persons on the Firing Line, the Line RO cannot shoot while the others are shooting. The designated Line RO is responsible to oversee and control (a) safety and (b) the shooting activities at that Firing Line.
8. Obey the commands of the Line RO.
9. On the command "cease fire" the shooter must stop shooting and take his/her finger off the trigger; keep the muzzle in a safe direction and await the orders of the Line RO.

Specific Range Safety Rules

Rifle Ranges

Rifle Range 1 Firing Line 1 (100 yards)

The following range safety rules apply and are posted on the range:

Allowed Activities:

1. C/F Rifle, .22 LR Rimfire (includes Black Powder & Air Rifle) and Pistol Carbine permitted at Firing Line 1 (100 yards), provided:
 - a. may only be fired seated at the shooting benches (no moving forward).
 - b. only at targets 1 and 2 (all fired rounds must impact the Protected Area of the Backstop Berm).



- c. may only be fired through the shooting windows below the overhead baffle (no moving forward).
 - d. no movement forward from the designated firing position mentioned above.
2. Handguns and shotguns permitted during a Club Sanctioned Activity (see Handbook for definition of a “Club Sanctioned Activity” and the rules that apply).
3. See Handbook for permitted calibers and permitted targets.
4. Rifle Range 1 and Pistol Range 1 cannot be used at the same time; first come, first served.
5. Rifle Range 1, Firing Line 1 cannot be used at the same time as Rifle Range 1, Firing Line 2; first come, first served.
6. All flags must be up on Rifle Range 1 (Firing Line 1 and Firing Line 2) and Pistol Range 1.

Not Allowed Activities:

1. The following activities are not allowed on this range:
 - a. No shooting from a prone, kneeling or standing position.
 - b. See Handbook for calibers and targets not permitted.
 - c. No clay throwers or aerial targets.
 - d. No targets on the Safety Baffles.
 - e. No cross range shooting.
2. If the Handbook and these rules don’t say you can do it, YOU CAN’T DO IT.

Flags, Casing/Uncasing Firearms & Target Placement:

1. All flags must be up, before uncasing firearms; and must remain up until all firearms are Cased for transport from the range.
2. Firearms must be Unloaded and uncased or Cased only at the shooting benches; with the muzzle pointing downrange.
3. Targets must be placed 5 meters or less from the Protected Area of the Backstop Berm.
4. All fired rounds must impact the Protected Area of the Backstop Berm.

Rifle Range 1 Firing Line 2 (50 yards)

The following range safety rules apply and are posted on the range:

Allowed Activities:

1. C/F Rifle, .22 LR Rimfire (includes Black Powder & Air Rifle) and Pistol Carbine permitted at Firing Line 2 (50 yards), provided:
 - a. may only be fired seated at the shooting benches (no moving forward).
 - b. only at targets 1 and 2 (all fired rounds must impact the Protected Area of the Backstop Berm).
 - c. may only be fired through the shooting window below the overhead baffle (no moving forward).
 - d. no movement forward from the designated firing positions mentioned above.
2. Handguns and shotguns permitted during a Club Sanctioned Activity (see Handbook for definition of a “Club Sanctioned Activity” and the rules that apply).
3. See Handbook for permitted calibers and permitted targets.
4. Rifle Range 1 and Pistol Range 1 cannot be used at the same time; first come, first served.



5. Rifle Range 1, Firing Line 1 cannot be used at the same time as Rifle Range 1, Firing Line 2; first come, first served.
6. All flags must be up on Rifle Range 1 (Firing Line 1 and Firing Line 2) and Pistol Range 1.

Not Allowed Activities:

1. The following activities are not allowed on this range:
 - a. No shooting from a prone, kneeling or standing position.
 - b. See Handbook for calibers and targets not permitted.
 - c. No clay throwers or aerial targets.
 - d. No targets on the Safety Baffles.
 - e. No cross range shooting.
2. If the Handbook and these rules don't say you can do it, YOU CAN'T DO IT.

Flags, Casing/Uncasing Firearms & Target Placement:

1. All flags must be up, before uncasing firearms; and must remain up until all firearms are Cased for transport from the range.
2. Firearms must be Unloaded and uncased or Cased only at the shooting benches; with the muzzle pointing downrange.
3. Targets must be placed 5 meters or less from the Protected Area of the Backstop Berm.
4. All fired rounds must impact the Protected Area of the Backstop Berm.

Rifle Range 2 (50 yards) – closed at present

The following range safety rules apply and are posted on the range:

Allowed Activities:

1. C/F Rifle, .22 LR Rimfire (includes Black Powder & Air Rifle) and Pistol Carbine permitted, provided:
 - a. may only be fired seated at the shooting benches (no moving forward).
 - b. may only be fired through the shooting window below the overhead baffle.
 - c. no movement forward from the designated firing position mentioned above.
2. Handguns and shotguns permitted during a Club Sanctioned Activity (see Handbook for definition of a "Club Sanctioned Activity" and the rules that apply).
3. See Handbook for permitted calibers and permitted targets.

Not Allowed Activities:

1. The following activities are not allowed on this range:
 - a. No shooting from a prone, kneeling or standing position.
 - b. See Handbook for calibers and targets not permitted.
 - c. No clay throwers or aerial targets.
 - d. No targets on the Safety Baffles.
 - e. No cross range shooting.
2. If the Handbook and these rules don't say you can do it, YOU CAN'T DO IT.



Flags, Casing/Uncasing Firearms & Target Placement:

1. All flags must be up, before uncasing firearms; and must remain up until all firearms are Cased for transport from the range.
2. Firearms must be Unloaded and uncased or Cased only at the shooting benches; with the muzzle pointing downrange.
3. Targets must be placed 5 meters or less from the Protected Area of the Backstop Berm.
4. All fired rounds must impact the Protected Area of the Backstop Berm.

Rifle Range 3 (Indoors) (100 yards)

The following range safety rules apply and are posted on the range:

Allowed Activities:

1. C/F Rifle, .22 LR Rimfire (includes Black Powder & Air Rifle) and Pistol Carbine permitted, provided:
 - a. may only be fired from inside the shooting shed, in a seated position (no moving forward).
 - b. may only be fired through the shooting window, with the shooting door open, and fired below the overhead baffle.
 - c. no movement forward from the designated firing position mentioned above.
2. Handguns and shotguns permitted during a Club Sanctioned Activity (see Handbook for definition of a “Club Sanctioned Activity” and the rules that apply).
3. See Handbook for permitted calibers and permitted targets.
4. When using Rifle Range 3, both the flag must be up and the sign displayed, indicating a shooter or shooters are indoors and using the range.
5. When both Rifle Range 3 and Rifle Range 4 are in use at the same time:
 - a. all flags must be up on both Rifle Range 3 and Rifle Range 4.
 - b. the sign on Rifle Range 3 displayed.
 - c. the window at the end of the shooting shed in Rifle Range 3 must be open, to facilitate communication between the two ranges.
 - d. the two ranges shall be treated as one range and controlled by one Line RO.

Not Allowed Activities:

1. The following activities are not allowed on this range:
 - a. No shooting from a prone, kneeling or standing position.
 - b. See Handbook for calibers and targets not permitted.
 - c. No clay throwers or aerial targets.
 - d. No targets on the Safety Baffles.
 - e. No cross range shooting.
2. If the Handbook and these rules don't say you can do it, YOU CAN'T DO IT.

Flags, Casing/Uncasing Firearms & Target Placement:

1. All flags must be up, before uncasing firearms; and must remain up until all firearms are Cased for transport from the range.



2. Firearms must be Unloaded and uncased or Cased at the Firing Line; with the muzzle pointing downrange.
3. If a Certified RO is running the Firing Line, firearms may also be uncased or Cased at the bench or table behind the Firing Line; and then either holstered, Racked or moved to the Firing Line with the muzzle pointed in a safe direction.
4. Targets must be placed 5 meters or less from the Protected Area of the Backstop Berm.
5. All fired rounds must impact the Protected Area of the Backstop Berm.

Rifle Range 4 (100/200 yards)

The following range safety rules apply and are posted on the range:

Allowed Activities:

1. C/F Rifle, .22 LR Rimfire (includes Black Powder & Air Rifle) and Pistol Carbine permitted, provided:
 - a. may only be fired seated at the shooting benches (no moving forward).
 - b. may only be fired prone at the prone bench (no moving forward).
 - c. may only be fired standing at the standing Firing Line (no moving forward of the shooting rail; shooter must stand behind the shooting rail; shooting from a prone, kneeling or sitting position is NOT allowed; shooting through the shooting window below the overhead baffle).
 - d. targets may be placed at either 100 yards or 200 yards (all fired rounds must impact the Protected Area).
 - e. no movement forward from the designated firing positions mentioned above.
2. Handguns and shotguns permitted during a Club Sanctioned Activity (see Handbook for definition of a "Club Sanctioned Activity" and the rules that apply).
3. See Handbook for permitted calibers and permitted targets.
4. When more than one firing position on Rifle Range 4 is in use at the same time, there shall be one Line RO controlling all the firing positions.
5. When both Rifle Range 4 and Rifle Range 3 are in use at the same time:
 - a. all flags must be up on both Rifle Range 4 and Rifle Range 3.
 - b. the window at the end of the shooting shed in Rifle Range 3 must be open, to facilitate communication between the two ranges.
 - c. the two ranges shall be treated as one range and controlled by one Line RO.

Not Allowed Activities:

1. The following activities are not allowed on this range:
 - a. See Handbook for calibers and targets not permitted.
 - b. No clay throwers or aerial targets.
 - c. No targets on the Safety Baffles.
 - d. No cross range shooting at targets on Rifle Range 3.
2. If the Handbook and these rules don't say you can do it, YOU CAN'T DO IT.



Flags, Casing/Uncasing Firearms & Target Placement:

1. All flags must be up, before uncasing firearms; and must remain up until all firearms are Cased for transport from the range.
2. Firearms must be Unloaded and uncased or Cased only at the shooting benches or the prone bench; with the muzzle pointing downrange.
3. Targets must be placed 5 meters or less from the Protected Area on the 100 yard berm; or 5 meters or less from the Protected Area of the 200 yard Backstop Berm.
4. All fired rounds must impact the Protected Area of the 100 yard berm; or the Protected Area of the 200 yard Backstop Berm.

Rifle Range 5 Firing Line 1 (300 yards)

The following range safety rules apply and are posted on the range:

Allowed Activities:

1. C/F Rifle, .22 LR Rimfire (includes Black Powder) and Pistol Carbine permitted at Firing Line 1 (300 yards), provided:
 - a. may only be fired from seated at the shooting benches (no moving forward).
 - b. may only be fired through the shooting ports in the wooden baffle in front of the shooting benches.
 - c. no movement forward from the designated firing position mentioned above.
2. Handguns and shotguns permitted during a Club Sanctioned Activity (see Handbook for definition of a "Club Sanctioned Activity" and the rules that apply).
3. See Handbook for permitted calibers and permitted targets.
4. Rifle Range 5 and Shotgun Range 1 cannot be used at the same time; first come, first served.
5. Rifle Range 5, Firing Line 1 cannot be used at the same time as Rifle Range 5, Firing Line 2; first come, first served.
6. All flags must be up on Shotgun Range 1 and Rifle Range 5 (Firing Line 1 (300 yards) and Firing Line 2 (200 yards)).

Not Allowed Activities:

1. The following activities are not allowed on this range:
 - a. No shooting from a prone, kneeling or standing position.
 - b. See Handbook for calibers and targets not permitted.
 - c. No clay throwers or aerial targets.
 - d. No targets on the Safety Baffles.
 - e. No cross range shooting.
2. If the Handbook and these rules don't say you can do it, YOU CAN'T DO IT.

Flags, Casing/Uncasing Firearms & Target Placement:

1. All flags must be up, before uncasing firearms; and must remain up until all firearms are Cased for transport from the range.



2. Firearms must be Unloaded and uncased or Cased only at the shooting benches; with the muzzle pointing downrange.
3. Targets must be placed 5 meters or less from the Protected Area of the Backstop Berm
4. All fired rounds must impact the Protected Area of the Backstop Berm.

Rifle Range 5 Firing Line 2 (200 yards)

The following range safety rules apply and are posted on the range:

Allowed Activities:

1. C/F Rifle, .22 LR Rimfire (includes Black Powder) and Pistol Carbine permitted at Firing Line 2 (200 yards), provided:
 - a. may only be fired from seated at the shooting benches (no moving forward).
 - b. may only be fired through the shooting ports in the wooden baffle in front of the shooting benches.
 - c. no movement forward from the designated firing position mentioned above.
2. Handguns and shotguns permitted during a Club Sanctioned Activity (see Handbook for definition of a "Club Sanctioned Activity" and the rules that apply).
3. See Handbook for permitted calibers and permitted targets.
4. Rifle Range 5 and Shotgun Range 1 cannot be used at the same time; first come, first served.
5. Rifle Range 5, Firing Line 1 cannot be used at the same time as Rifle Range 5, Firing Line 2; first come, first served.
6. All flags must be up on Shotgun Range 1 and Rifle Range 5 (Firing Line 1 (300 yards) and Firing Line 2 (200 yards)).

Not Allowed Activities:

1. The following activities are not allowed on this range:
 - a. No shooting from a prone, kneeling or standing position.
 - b. See Handbook for calibers and targets not permitted.
 - c. No clay throwers or aerial targets.
 - d. No targets on the Safety Baffles.
 - e. No cross range shooting.
2. If the Handbook and these rules don't say you can do it, YOU CAN'T DO IT.

Flags, Casing/Uncasing Firearms & Target Placement:

1. All flags must be up, before uncasing firearms; and must remain up until all firearms are Cased for transport from the range.
2. Firearms must be Unloaded and uncased or Cased only at the shooting benches; with the muzzle pointing downrange.
3. Targets must be placed 5 meters or less from the Protected Area of the Backstop Berm.
4. All fired rounds must impact the Protected Area of the Backstop Berm.



Rifle Range 6 (400 yards) – closed at present

The following range safety rules apply and are posted on the range:

Allowed Activities:

1. C/F Rifle permitted, provided:
 - a. may only be fired seated at the shooting benches on the shooting platform (no moving forward).
 - b. only at targets 1 and 2 (all fired rounds must impact the Protected Area of the Backstop Berm).
 - c. may only be fired through the shooting ports.
 - d. no movement forward from the designated firing position mentioned above.
2. See Handbook for permitted calibers and permitted targets.
3. Rifle Range 6 and Shotgun Range 1 cannot be used at the same time; first come, first served.
4. All flags must be up on Rifle Range 6 and Shotgun Range 1.

Not Allowed Activities:

1. The following activities are not allowed on this range:
 - a. No shooting from a prone, kneeling or standing position.
 - b. See Handbook for calibers and targets not permitted.
 - c. No handguns, shotguns, 22 rimfire (includes Black Powder) and Pistol Carbine.
 - d. No clay throwers or aerial targets.
 - e. No targets on the Safety Baffles.
 - f. No cross range shooting.
2. If the Handbook and these rules don't say you can do it, YOU CAN'T DO IT.

Flags, Casing/Uncasing Firearms & Target Placement:

1. All flags must be up, before uncasing firearms; and must remain up until all firearms are Cased for transport from the range.
2. Once all flags are up and before going down range to the Backstop Berm, raise the green flag, to signify someone is down range.
3. Firearms must be Unloaded and uncased or Cased only at the shooting benches; with the muzzle pointing downrange.
4. Targets must be placed 5 meters or less from the Protected Area of the Backstop Berm.
5. All fired rounds must impact the Protected Area of the Backstop Berm.

Pistol Ranges

Pistol Range 1 (25 yards)

The following range safety rules apply and are posted on the range:



Allowed Activities:

1. Handguns permitted (see Handbook for permitted handgun calibers).
2. .22 Rimfire (includes Black Powder & Air Rifle) permitted.
3. Shotgun permitted.
4. See Handbook for permitted targets.
5. Firearms may only be fired in a standing position at the 25 yard Firing Line.
6. Drawing from a holster is permitted, provided the shooter is “holster qualified” (see Handbook for definition of “holster qualified”).
7. When there is only one shooter at the Firing Line, that shooter may shoot and move in a lateral direction (all fired rounds must impact the Protected Area of the Backstop Berm).
8. Notwithstanding #5 above, when there is a Certified RO running the Firing Line (see the Handbook for the definition of a “Certified RO”), the Firing Line may be moved forward (all fired rounds must impact the Protected Area of the Backstop Berm).
9. Rifle Range 4 and Pistol Range 4 cannot be used at the same time; first come, first served.
10. Flags must be up on both Rifle Range 1 and Pistol Range 1.

Not Allowed Activities:

1. The following activities are not allowed on this range:
 - a. No shooting forward of the Firing Line, unless a Certified RO is running the Firing Line (see #8 above).
 - b. No shooting from a prone, kneeling or sitting position.
 - c. See Handbook for calibers and targets not permitted.
 - d. No Pistol Carbine or C/F Rifle.
 - e. No clay throwers or aerial targets.
 - f. No cross range shooting.
2. If the Handbook and these rules don't say you can do it, YOU CAN'T DO IT.

Flags, Casing/Uncasing Firearms & Target Placement:

1. All flags must be up, before uncasing firearms; and must remain up until all firearms are Cased for transport from the range.
2. Firearms must be Unloaded and uncased or Cased only at the Firing Line; with the muzzle pointing downrange; outside safety benches or tables on ranges are only to be used for uncasing or casing firearms during a Club Sanctioned Activity (see Handbook for definition of “Club Sanctioned Activity”).
3. Targets must be placed 1 meter or less from the Protected Area of the Backstop Berm.
4. All fired rounds must impact the Protected Area of the Backstop Berm.



Pistol Range 2 (Indoors) (25 yards) – closed at present

The following range safety rules apply and are posted on the range:

Allowed Activities:

1. Handguns permitted (see Handbook for permitted handgun calibers).
2. .22 Rimfire (includes Black Powder & Air Rifle) permitted.
3. Shotgun (shot size 7.5 or smaller).
4. See Handbook for permitted targets.
5. Firearms may only be fired from inside the shooting shed, in a standing position, at the Firing Line (no movement forward).
6. Drawing from a holster is permitted, provided the shooter is “holster qualified” (see Handbook for definition of “holstered qualified”).
7. When there is only one shooter at the Firing Line, that shooter may shoot and move in a lateral direction (all fired rounds must impact the Protected Area of the Backstop Berm).

Not Allowed Activities:

1. The following activities are not allowed on this range:
 - a. No shooting outside the shooting shed.
 - b. No shooting from a prone, kneeling or sitting position.
 - c. See Handbook for calibers and targets not permitted.
 - d. No Pistol Carbine, Buckshot, Slugs or C/F Rifle.
 - e. No clay throwers or aerial targets.
 - f. No targets on the Safety Baffles.
 - g. No cross range shooting.
2. If the Handbook and these rules don't say you can do it, YOU CAN'T DO IT.

Flags, Casing/Uncasing Firearms & Target Placement:

1. All flags must be up, before uncasing firearms; and must remain up until all firearms are Cased for transport from the range.
2. Firearms must be Unloaded and uncased or Cased at the Firing Line; with the muzzle pointing downrange; outside safety benches or tables on ranges are only to be used for uncasing or casing firearms during a Club Sanctioned Activity (see Handbook for definition of “Club Sanctioned Activity”).
3. If a Certified RO is running the Firing Line, firearms may also be uncased or Cased at the bench or table behind the Firing Line; and then either holstered, Racked or moved to the Firing Line with the muzzle pointed in a safe direction
4. Targets must be placed 1 meter or less from the Protected Area of the Backstop Berm.

Pistol Range 3 (Under Cover) (15 yards)

The following range safety rules apply and are posted on the range:



Allowed Activities:

1. Handguns permitted (see Handbook for permitted handgun calibers).
2. .22 Rimfire (includes Black Powder & Air Rifle) permitted.
3. See Handbook for permitted targets.
4. Firearms may only be fired from inside the covered shooting shelter, in a standing position, at the Firing Line (no movement forward).
5. Drawing from a holster is permitted, provided the shooter is “holster qualified” (see Handbook for definition of “holster qualified”).
6. When there is only one shooter at the Firing Line, that shooter may shoot and move in a lateral direction (all fired rounds must impact the Protected Area of the Backstop Berm).

Not Allowed Activities:

1. The following activities are not allowed on this range:
 - a. No shooting outside the covered shooting shelter.
 - b. No shooting from a prone, kneeling or sitting position.
 - c. See Handbook for calibers and targets not permitted.
 - d. No Pistol Carbine; Shotgun; or, C/F Rifle.
 - e. No clay throwers or aerial targets.
 - f. No targets on the Safety Baffles.
 - g. No cross range shooting.
2. If the Handbook and these rules don't say you can do it, YOU CAN'T DO IT.

Flags, Casing/Uncasing Firearms & Target Placement:

1. All flags must be up, before uncasing firearms; and must remain up until all firearms are Cased for transport from the range.
2. Firearms must be Unloaded and uncased or Cased at the Firing Line; with the muzzle pointing downrange; outside safety benches or tables on ranges are only to be used for uncasing or casing firearms during a Club Sanctioned Activity (see Handbook for definition of “Club Sanctioned Activity”).
3. If a Certified RO is running the Firing Line, firearms may also be uncased or Cased at the bench or table behind the Firing Line; and then either holstered, Racked or moved to the Firing Line with the muzzle pointed in a safe direction.
4. Targets must be placed 1 meter or less from the Protected Area of the Backstop Berm.
5. All fired rounds must impact the Protected Area of the Backstop Berm.

Pistol Range 4 (Indoors) (20 yards)

The following range safety rules apply and are posted on the range:

Allowed Activities:

1. Handguns permitted (see Handbook for permitted handgun calibers).
2. .22 Rimfire (includes Black Powder & Air Rifle) permitted.
3. See Handbook for permitted targets.



4. Firearms may only be fired from inside the shooting shed, in a standing position, at the Firing Line (no movement forward).
5. Drawing from a holster is permitted, provided the shooter is “holster qualified” (see Handbook for definition of “holster qualified”).
6. When there is only one shooter at the Firing Line, that shooter may shoot and move in a lateral direction (all fired rounds must impact the Protected Area of the Backstop Berm).

Not Allowed Activities:

1. The following activities are not allowed on this range:
 - a. No shooting outside the shooting shed.
 - b. No shooting from a prone, kneeling or sitting position.
 - c. See Handbook for calibers and targets not permitted.
 - d. No Pistol Carbine; Shotgun; or, C/F Rifle.
 - e. No clay throwers or aerial targets.
 - f. No targets on the Safety Baffles.
 - g. No cross range shooting at targets.
2. If the Handbook and these rules don't say you can do it, YOU CAN'T DO IT.

Flags, Casing/Uncasing Firearms & Target Placement:

1. All flags must be up, before uncasing firearms; and must remain up until all firearms are Cased for transport from the range.
2. Firearms must be Unloaded and uncased or Cased at the Firing Line; with the muzzle pointing downrange; outside safety benches or tables on ranges are only to be used for uncasing or casing firearms during a Club Sanctioned Activity (see Handbook for definition of “Club Sanctioned Activity”).
3. If a Certified RO is running the Firing Line, firearms may also be uncased or Cased at the bench or table behind the Firing Line; and then either holstered, Racked or moved to the Firing Line with the muzzle pointed in a safe direction.
4. Targets must be placed 1 meter or less from the Protected Area of the Backstop Berm.
5. All fired rounds must impact the Protected Area of the Backstop Berm.

Pistol Range 5 (Indoors) (25 yards)

The following range safety rules apply and are posted on the range:

Allowed Activities:

1. Handguns permitted (see Handbook for permitted handgun calibers).
2. .22 Rimfire (includes Black Powder & Air Rifle) permitted.
3. Shotgun permitted.
4. See Handbook for permitted targets.
5. Firearms may only be fired from inside the shooting shed, in a standing position, at the Firing Line (no movement forward).
6. Drawing from a holster is permitted, provided the shooter is “holster qualified” (see Handbook for definition of “holster qualified”).



7. When there is only one shooter at the Firing Line, that shooter may shoot and move in a lateral direction (all fired rounds must impact the Protected Area of the Backstop Berm).

Not Allowed Activities:

1. The following activities are not allowed on this range:
 - a. No shooting outside the shooting shed.
 - b. No shooting from a prone, kneeling or sitting position.
 - c. See Handbook for calibers and targets not permitted.
 - d. No Pistol Carbine or C/F Rifle.
 - e. No clay throwers or aerial targets.
 - f. No targets on the Safety Baffles.
 - g. No cross range shooting.
2. If the Handbook and these rules don't say you can do it, YOU CAN'T DO IT.

Flags, Casing/Uncasing Firearms & Target Placement:

1. All flags must be up, before uncasing firearms; and must remain up until all firearms are Cased for transport from the range.
2. Firearms must be Unloaded and uncased or Cased at the Firing Line; with the muzzle pointing downrange; outside safety benches or tables on ranges are only to be used for uncasing or casing firearms during a Club Sanctioned Activity (see Handbook for definition of "Club Sanctioned Activity").
3. If a Certified RO is running the Firing Line, firearms may also be uncased or Cased at the bench or table behind the Firing Line; and then either holstered, Racked or moved to the Firing Line with the muzzle pointed in a safe direction.
4. Targets must be placed 1 meter or less from the Protected Area of the Backstop Berm.
5. All fired rounds must impact the Protected Area of the Backstop Berm.

Pistol Range 6 (20 yards)

The following range safety rules apply and are posted on the range:

Allowed Activities:

1. Handguns permitted (see Handbook for permitted handgun calibers).
2. .22 Rimfire (includes Black Powder & Air Rifle) permitted
3. Shotgun permitted.
4. See Handbook for permitted targets.
5. Firearms may only be fired in a standing position at the 20 yard Firing Line.
6. Drawing from a holster is permitted, provided the shooter is "holster qualified" (see Handbook for definition)
7. When there is only one shooter at the Firing Line, that shooter may shoot and move in a lateral direction (all fired rounds must impact the Protected Area of the Backstop Berm).
8. Notwithstanding #5 above, when there is a Certified RO running the Firing Line (see the Handbook for the definition of a "Certified RO"), the Firing Line may be moved forward (all fired



rounds must impact the Protected Area of the Backstop Berm); if Club steel is being used, the Firing Line must be at least 10 meters from the steel targets.

Not Allowed Activities:

1. The following activities are not allowed on this range:
 - a. No shooting forward of the Firing Line, unless a Certified RO is running the Firing Line (see #8 above).
 - b. No shooting from a prone, kneeling or sitting position.
 - c. See Handbook for calibers and targets not permitted.
 - d. No Pistol Carbine or C/F Rifle.
 - e. No clay throwers or aerial targets.
 - f. No targets on the Safety Baffles.
 - g. No cross range shooting.
2. If the Handbook and these rules don't say you can do it, YOU CAN'T DO IT.

Flags, Casing/Uncasing Firearms & Target Placement:

1. All flags must be up, before uncasing firearms; and must remain up until all firearms are Cased for transport from the range.
2. Firearms must be Unloaded and uncased or Cased only at the Firing Line; with the muzzle pointing downrange; outside safety benches or tables on ranges are only to be used for uncasing or casing firearms during a Club Sanctioned Activity (see Handbook for definition of "Club Sanctioned Activity").
3. Targets must be placed 1 meter or less from the Protected Area of the Backstop Berm.
4. All fired rounds must impact the Protected Area of the Backstop Berm.

Pistol Range 7 (20 yards)

The following range safety rules apply and are posted on the range:

Allowed Activities:

1. Handguns permitted (see Handbook for permitted handgun calibers).
2. .22 Rimfire (includes Black Powder & Air Rifle) permitted.
3. Shotgun (shot only) permitted (NO aerial targets are permitted)..
4. See Handbook for permitted targets
5. Firearms may only be fired from the shooting platform, either:
 - a. seated at the shooting benches.
 - b. kneeling or standing on the shooting platform forward of the shooting benches (no shooter may shoot from the shooting benches while a shooter is forward of the shooting benches).
6. Drawing from a holster is permitted, provided the shooter is "holster qualified" (see Handbook for definition of "holster qualified").
7. When there is only one shooter on the Firing Line, that shooter may shoot and move in a lateral direction (all fired rounds must impact the Protected Area of the Backstop Berm).



8. Notwithstanding #5 above, when there is a Certified RO running the Firing Line (see the Handbook for the definition of a “Certified RO”), the Firing Line may be moved forward of the shooting platform (all fired rounds must impact the Protected Area of the Backstop Berm).

Not Allowed Activities:

1. The following activities are not allowed on this range:
 - a. No shooting forward of the shooting platform, unless a Certified RO is running the Firing Line (see #8 above).
 - b. No shooting from a prone position.
 - c. See Handbook for calibers and targets not permitted.
 - d. No Pistol Carbine; Shotgun with slugs; or, C/F Rifles.
 - e. No clay throwers or aerial targets.
 - f. No targets on the Safety Baffles.
 - g. No cross range shooting.
2. If the Handbook and these rules don’t say you can do it, YOU CAN’T DO IT.

Flags, Casing/Uncasing Firearms & Target Placement:

1. All flags must be up, before uncasing firearms; and must remain up until all firearms are Cased for transport from the range.
2. Firearms must be Unloaded and uncased or Cased only at the shooting benches; with the muzzle pointing downrange; outside safety benches or tables on ranges are only to be used for uncasing or casing firearms during a Club Sanctioned Activity (see Handbook for definition of “Club Sanctioned Activity”).
3. Targets must be placed 1 meter or less from the Protected Area of the Backstop Berm.
4. All fired rounds must impact the Protected Area of the Backstop Berm.

Shotgun Range 1

The following range safety rules apply and are posted on the range:

Allowed Activities:

1. Shotguns permitted, with shot size 7.5 or smaller.
2. Only shotgun clays may be used; which must be launched directly down range from a fixed launcher on the platform
3. Only one shooter may shoot at a time.
4. The shooter must be standing inside the shooting stall on the Firing Line, with the muzzle outside the shooting stall, pointed down range.
5. Rifle Range 5 and Rifle Range 6 cannot be used at the same time as Shotgun Range 1; first come, first served.
6. All flags must be up on Shotgun Range 1; Rifle Range 5 (Firing Line 1 (300 yards) and Firing Line 2 (200 yards); and, Rifle Range 6 (Rifle Range 6 is currently closed; the flag on Rifle Range 6 doesn’t have to be up while it is closed).



Not Allowed Activities:

1. The following activities are not allowed on this range:
 - a. .22 Rimfire (includes Black Powder and Air Rifle); Handgun; Pistol Carbine; Buckshot; Slugs; and, C/F Rifles.
 - b. No shooting from a prone, kneeling or sitting position.
 - c. No hand clay throwers permitted.
 - d. No cross range shooting.
2. If the Handbook and these rules don't say you can do it, YOU CAN'T DO IT.

Flags, Casing/Uncasing Firearms & Target Placement:

1. All flags must be up, before uncasing firearms; and must remain up until all firearms are Cased for transport from the range.
2. Firearms must be Unloaded and uncased or Cased only in the Shooting Stall on the Firing Line; with the muzzle pointing downrange.

Archery Range 1 – closed at present

The following range safety rules apply and are posted on the range:

1. Aerial targets not allowed.
2. Eye protection must be worn.
3. Range Flag must be up before uncasing bows.
4. Bows may only be uncased at the Firing Line.
5. Targets must be authorized bow targets for the bows being used and must not be placed on the Backstop Berm.
6. All arrows and bolts must impact the targets (no cross-lane shooting permitted).
7. When handling bows always point the bow in a safe direction, a safe direction is downrange or up.
8. Always draw the bow (long bow, compound bow or similar type of bow) pointed downrange toward the target; if a cross bow, after loading the bow, only load the bolt with the bow pointed downrange toward the target.
9. Bows may only be inspected, examined or repaired at the Firing Line, pointed downrange; all flags must be up; and no one may be down range while bows are being handled.
10. If there is more than one person on the Firing Line then one person, who is a member, must be designated and act as the Line RO. If there are more than 2 persons on the Firing Line, the Line RO cannot shoot while the others are shooting. The designated Line RO is responsible to oversee and control (a) safety and (b) the shooting activities at that Firing Line.
11. Obey the commands of the Line RO.
12. Bows must be Unloaded, Racked or Cased if not in use.
13. No one may go down range unless all bows are Unloaded, Racked or Cased.
14. No rifles (including rimfire, black powder, air rifles and pellet rifles), no shotguns and no Handguns (including rimfire, air Handguns and pellet Handguns) are allowed.



15. On the command “cease fire” the shooter must stop shooting; keep the bow in a safe direction; and, await the orders of the Line RO.



Safety Incident Occurrence Form

For use by Certified RO's, officers or Directors of the Club.

Level 1 incident occurrences do not require an "Incident Occurrence Form". However, all level 1 incidents must be reported to the Club President with a description of the incident, individuals involved, and immediate action taken (Please refer to incident level classifications on reverse of sheet).

Incident Occurrence Level

Please circle (refer to incident level classification on reverse of sheet)

Level 1 Level 2 Level 3

Date of Incident: _____ Time of Incident: _____

Witness(s) name & contact info: _____ Phone# _____

Range Type and Number: _____ (Refer to range diagram in Handbook)

Individuals involved:

1. _____ membership # _____

2. _____ membership # _____

If unable to obtain the name(s) or any other relevant information from the individuals involved in the incidence, document:

The most recent name(s) in the sign-in book:

Description of individual(s):

Make, model, and license plate of all vehicles in the parking area:

Brief factual description of occurrence (use separate page if necessary):

Immediate Action Taken _____

Certified RO/Officer/Director:

Signature _____ Membership # _____



Incident Occurrence Levels

Level 1

Level 1 Incidents **do not require** the filing of an Incident Occurrence Form.

A “minor” Club rule, damage, or range procedural or safety issue has been identified.

The individuals involved have been made aware of the issue.

The activity has stopped and in the evaluation of the Certified RO, officer or Director of the Club involved with the incident has been concluded and that the unsafe activity(s) is reasonably unlikely to reoccur.

The issue may be considered closed.

However, the incident occurrence, individuals involved, and immediate action taken, must be reported to the Club President.

Level 2

Level 2 Incidents **may require** the filing of an Incident Occurrence Form in the evaluation of the Certified RO, officer or Director of the Club involved with the incident

“Potential Danger” or safety concern(s) poses a risk to the safety of the individuals involved, other members or the public.

The individuals involved have been made aware of the issue and the potentially dangerous situation has been corrected.

If the individual(s) involved has ceased the unsafe activity and has agreed to proceed in a safe manner consistent with Club rules and procedure; and, after evaluation of the situation by the Certified RO, officer or Director of the Club involved with the incident, may elect not to file an Incident Occurrence Form.

However, the incident occurrence, individuals involved, and immediate action taken must be reported the Club President.

Level 3

Level 3 Incidents **require** the filing of an Incident Occurrence Form by the Certified RO, officer or Director of the Club involved with the incident

“Immediate danger”, the situation poses the risk of injury for the individuals involved, other members or guests, and the general public.

The individual(s) involved has been made aware of the issue and the immediate dangerous situation has been corrected. Individual(s) involved may be asked to leave the Club property immediately.

Stay calm, do not become confrontational.



Member Acknowledgement

This is to acknowledge that I have read and understood the MVRRC Range Safety Handbook and I agree to abide by the rules set out in it and also, the directions of a Certified RO, an officer or Director of the Club. Please note that any safety breach by me or my guest will be investigated and may result in disciplinary action against me. This may include a warning, temporary or permanent expulsion from the Club.

This acknowledgement sheet must be signed by each member of a family (that is, each individual who is a member or part of a family membership must sign this sheet).

The completed sheet should be returned to the Club mailing address:

P.O. Box 150, Middle Musquodoboit, Nova Scotia, B0N 1X0

Member Acknowledgement:

Print name, followed by signature:

1. Print Name: _____
Signature: _____
2. Print Name: _____
Signature: _____
3. Print Name: _____
Signature: _____
4. Print Name: _____
Signature: _____
5. Print Name: _____
Signature: _____
6. Print name: _____
Signature: _____
7. Print Name: _____
Signature: _____



Electronic Messages Consent

I, (print name) _____ hereby give permission and express consent to the Musquodobit Valley Rifle and Revolver Club and it's Executive to receive electronic messages of all forms, including email to my below stated email address. The electronic messages will be used to send general newsletters, range safety information and updates (including gate code changes), specific upcoming Club events, specific Club training which will have a cost associated with it and advertisements from other Club members for buying or selling firearms and related equipment.

You are allowed to withdraw your consent at any time, by electronically unsubscribing to the newsletters or emailing the general email address (info@mvrrc.com) requesting to be removed.

Please select which option you choose. MVRRC has two newsletters (please use an "X" to signify your decision):

- Yes, sign me up to the general newsletter
- Yes, sign me up to the buy and sell newsletter
- No, do not sign me up to the buy and sell newsletter

Email address (print clearly): _____

Date: _____

Signature: _____

Membership Number: _____ (if one has been issued to you)

Please drop this form off or send to:

1. The MVRRC clubhouse in the "electronic messages consent" drop box, or
2. Mail to: MVRRC, P.O. Box 224, Eastern Passage, NS, B3G 1M5



Assumption of Risk, Release, Waiver and Indemnity

In consideration of having access to and being permitted on the MVRRC property, I agree:

I am fully and personally responsible for my own safety and actions while on the MVRRC property, including the safety and actions of any of minors or guests brought by me onto the MVRRC property;

I am aware there are risks, dangers and hazards inherent with shooting sports and shooting activities that may occur on the MVRRC property, including whether I am (or any minor or guest brought by me is) participating or not participating, including whether such risks may be caused by my own (or their) actions or inactions, the actions or inactions of others on the MVRRC property, the MVRRC property, the equipment, structures or facilities on the MVRRC property, or the negligence, including gross negligence of others on the MVRRC property, and such risks may result in minor or major injury (including death) and damage to property;

With full knowledge of such risks, dangers and hazards while I (and any minor or guest brought by me) are on the MVRRC property, I agree to:

1. **Voluntarily assume** and take full responsibility for any such risks, dangers and hazards; and accept, consent to and agree to such risks, dangers and hazards and, any minor or major injury (including death) and damage to property that may result therefrom to me or any minor or guest brought by me;

2. **Release, waive and forever discharge** the MVRRC and all of its officers, directors, agents, servants, employees, representatives, independent contractors, volunteers, successors and assigns (collectively the "Club") from any and all claims, causes of action, demands, damages, liabilities, expenses, suits, actions and/or judgments whatsoever that may arise out of or in connection with such risks, dangers and hazards while I (or a minor or guest brought by me) are on the MVRRC property. This includes, without limitation, any and all claims for personal or bodily injuries, death or property damage to me or a minor or guest brought by me, whether caused by the negligence or carelessness of the Club, except to the extent caused by the Club's gross negligence or intentional misconduct.

3. **Defend, hold harmless and indemnify** the Club from any and all claims, demands, causes of action, damages, liabilities, expenses (including, without limitation, any lawyer's fees and costs), suits, actions and/or judgments made or brought by any party that may arise out of or in connection with such risks, dangers and hazards while I (or a minor or guest brought by me) are on the MVRRC property. This includes, without limitation, any and all claims for personal or bodily injuries, death or property damage to me or a minor or guest brought by me, whether caused by the negligence or carelessness of the Club or otherwise, except to the extent caused by the Club's gross negligence or intentional misconduct.

I expressly agree that this assumption of risk, release, waiver and indemnity is intended to be as broad and inclusive as is permitted by the law of Nova Scotia and that if any portion thereof is held invalid, it is agreed that the balance shall, notwithstanding, continue in full legal force and effect.

I also expressly agree the law of Nova Scotia shall apply to this assumption of risk, release, waiver and indemnity.

By signing below I acknowledge that I have read the foregoing and understand its contents; that I am at least eighteen (18) years old and fully competent to sign; that I have signed of my own free act with full intention to be bound by the same; and that I have received adequate and complete consideration.

Date: _____

Member's Name (PRINT): _____ Signature of Member: _____

Witness' Name (PRINT): _____ Signature of Witness: _____

Must be 18 or Older